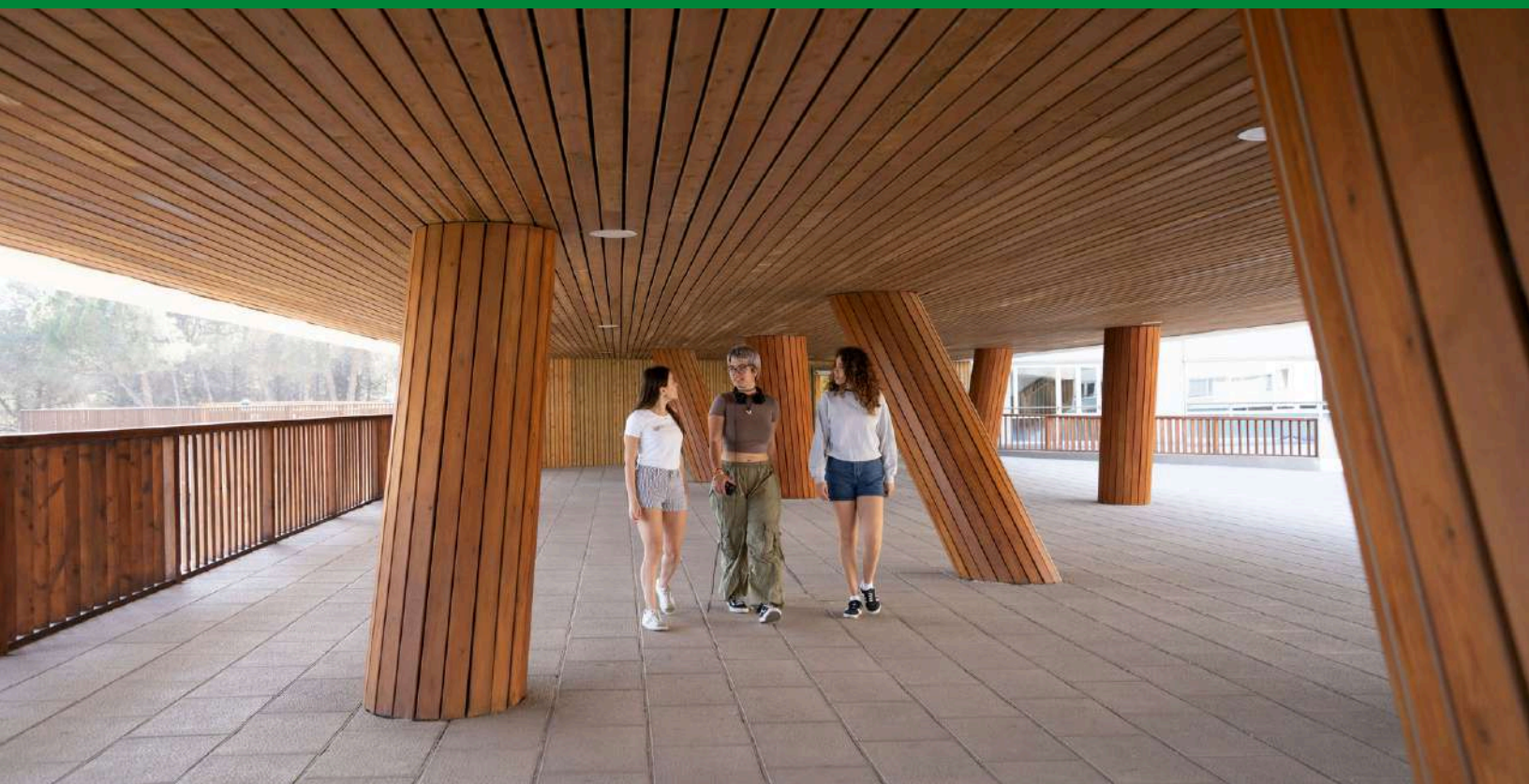


# Handbook to apply for accommodation

## **VILA UNIVERSITARIA**

Master's/Doctoral/PhD Students



ACADEMIC YEAR 2026/2027

# UAB



Vila Universitària  
UAB CAMPUS

Universitat Autònoma  
de Barcelona

<https://vilauniversitaria.uab.cat/>



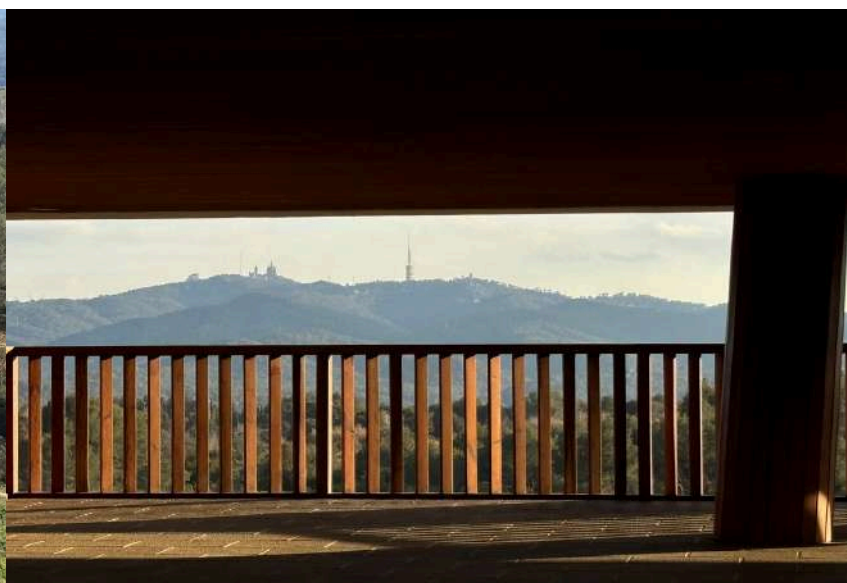
# HOW TO MAKE A RESERVATION?

The application period begins on **May 4th**. From that date onwards, applications will be processed in the order in which payment is received.

Starting **June 2nd**, applications that are complete will be confirmed until there are no more places available.

During the process, we will inform you if your application is complete or if information is missing.

Please keep an eye on your email during the application process for prompt communication.



# PREMIUM STUDIO – TYPE Q

40 m2 – Living room – Kitchen – 1 Bedroom – 1 Bathroom



**MONTHLY FEE:**

**INDIVIDUAL USE 1013€/month**

**SHARED USE 523€/month**

## WHAT'S INCLUDED:

Q-type apartments include **bed linen** and **kitchen utensils** in the price, as well as **weekly cleaning** and access to the **SAF** (UAB gym).

**Water and electricity** consumption are also included, but are limited. If this limit is exceeded, there will be a surcharge on the next month's rent bill.

WIFI is also available throughout the Vila.



## Furniture

- 2 study chairs
- 2 kitchen stools
- 2 study tables
- 1 dining table
- 2 bookshelves
- 2 beds with headboard and slatted base
- 2 single sofas
- 2 bedside tables with 2 bedside lamps
- 2 wardrobes (with sliding drawers)
- 1 refrigerator
- 1 microwave ceramic hob

# WEB FORM

1. Access **the form** on our website.



Click on the image for the form

2. Fill in your **personal details**.

Choose the "Postgraduate, PhD or Master's" profile

A screenshot of the 'Perfil \*' form section. It contains four radio button options: 'Grado y CFGS', 'Erasmus o Intercambio', 'Postgrado o Doctorando o Master', and 'Visitante, Investigador, Profesor, PAS'. The 'Postgrado o Doctorando o Master' option is selected, indicated by a green dot. A black arrow points to this selected option.

3. Choose your **place**.

You must choose your approximate arrival and departure dates.

**Things to keep in mind:**  The minimum stay required is 6 months.  
 The latest departure date is August 31, 2027.

A screenshot of the '2 Elige tu plaza' form section. It features two date pickers: 'Fecha de entrada' with the value '01/09/2020' and 'Fecha de salida' with the value '31/12/2020'. Below the date pickers, it states 'Dias estancia 122. Meses estancia 4.'

**IMPORTANT:** In the document type field, you must select DNI (Spanish National Identity Card) if you are a Spanish citizen and PASSPORT if you are a foreigner, even if you enter your national identity card number. Only 9 digits are allowed, so it's okay if your entire number doesn't fit.

**4.** You must choose the option “**Premium studio Type Q**”, **shared or individual**.

**IMPORTANT!** Only the Q-type upper studio is available!  
The remaining floors are for undergraduate students.

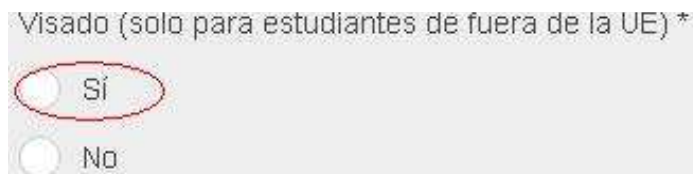
#### **5. GIVE US MORE INFORMATION.**

If you wish to live with someone you already know, please enter their details in this section. The apartments are not mixed-gender – except for two-bedroom apartments with prior application.

**IMPORTANT:** If you wish to live together, you must each submit a separate application. Providing the other person's information does not guarantee them a place.

#### **6. VISA – ACCOMMODATION CERTIFICATE**

If you need an official booking certificate to apply for a student visa or for any other procedure, you must select the visa option. If you do, you will have to pay two deposits: the first of **300€** and the second equivalent to one month's rent.



Visado (solo para estudiantes de fuera de la UE) \*

Sí

No

Both deposits are refunded in case of unavailability or visa refusal.

Please note that this is a REQUEST. It is not a direct booking. Therefore, you can choose any option regardless of its availability.

7. Once you complete this procedure, a summary of your chosen options will appear.

Finaliza tu solicitud

Resumen solicitud

Fecha de entrada	Fecha de salida
01-09-2020	31-12-2021

Orden preferencia	Tipo habitación	Precio
1	Vivienda tipo Q (2 personas). Uso compartido (gastos incluidos)	409 €

## Payment of the deposits

8. Two deposits are required:

**The first 300€** is paid upon completion of the form and you can choose to pay by bank transfer or directly by card.

If you pay by card, we will receive the payment within 48 business hours. If you pay by bank transfer, it may take 3 to 4 days to arrive. Payment of the deposit does not guarantee your place.

Total a pagar 170.00€

Forma de pago

Forma de pago \*

Tarjeta de crédito o débito  Transferencia bancaria

Aceptamos

VISA VISA Electron MasterCard JCB

No se aceptan los pagos con tarjeta de crédito Amex y Diners Club

Example

**The second deposit** is due upon arrival and will be the same amount as your rental. That is, if we have confirmed a place in a shared studio, you will pay a €523 deposit, and if you have a private studio, you will pay 1013€.

IF YOU PAY BY BANK TRANSFER, PLEASE INDICATE YOUR RESERVATION CODE AS THE REFERENCE TO IDENTIFY THE PAYMENT. EXAMPLE: DOC 26/ 00001

### **Transfer details:**

Account Holder: Vila Universitaria SL Bank:  
Caixabank Account Number: 2100-0424-  
3402-0011-4567 IBAN Code: ES94 2100-  
0424-3402-0011-4567 SWIFT or BIC  
Code: CAIXESBBXXX



# Final step

Send the **UAB acceptance letter** to:

[vila2@vilauniversitaria.com](mailto:vila2@vilauniversitaria.com) or [crisrina.vioque@uab.cat](mailto:crisrina.vioque@uab.cat)

Once we receive all this information:

## **APPLICATION + PAYMENT + LETTER OF ACCEPTANCE**

We will contact you to let you know if you get a place or are placed on the waiting list.



# IMPORTANT INFORMATION

## Booking confirmation

We will send accommodation **confirmations starting June 2nd**. If you arrive after September, they will be sent one month in advance, subject to availability.

If you receive confirmation and are more than 7 days late, without specifying a date, your place will be offered to another student and you will be placed on the waiting list.



## Cancellation

If you cancel before confirmation, your deposit will be refunded.

If you cancel once your place has been confirmed, you will lose your deposits unless it is for a justifiable academic or visa reason.

# Rent payment

Contracts **start on the 1st or 15th of the month**, so you will pay for the entire month or half a month depending on the date of your arrival confirmation. That is, if your confirmation is between the 1st and the 14th, you will pay for the entire month, and if your confirmation is between the 15th and the 31st, you will pay for half a month.

The same applies to the departure date; **contracts end on the 15th or the 30th–31st of the month**.

Please note that if you change your arrival date after it has been confirmed, you will pay from the arrival date of your initial confirmation.

There are **2 payment methods**:

## 1. **ONLINE PAYMENT LINK FOR THE ENTIRE STAY:**

Once we receive your confirmation, we will send you an online payment link with the total cost of your stay.

We suggest making **the payment 7 days prior to your arrival**.

If you encounter any problems, please contact us so we can offer you an alternative solution.

## 2. **SPANISH BANK ACCOUNT OR SEPA ZONE:**

Once you receive your confirmation, you must send us your Spanish bank account or one belonging to the SEPA zone **7 days before your arrival** to set up a direct debit for the rental.

The rent is deducted each month between the 1st and the 3rd.

# Return of deposits

The deposits will be refunded via bank transfer once:

- The **check out revision** has been carried out.
- The **bills for consumption** (water and electricity) have been received and there are no excess charges.

This process can take approximately 10 weeks.

If there are any defects or outstanding invoices, these will be deducted from the total amount to be refunded.

## Unpaid receipts

If a receipt cannot be deducted and is returned by the bank, a surcharge of 10% of the receipt amount will be applied, with a minimum of €4, as **bank fees**.

If 2 consecutive **unpaid bills** accumulate, an additional charge of 50€ will be applied for non-payment management.

Accumulating more than 2 unpaid receipts may result in the immediate **termination of the contract** and the loss of the deposit.

Vila Universitaria may apply the right of non-renewal of place due to recurring non-payments from the previous course.

# Contract extension

Contract extensions are not guaranteed; they will always depend on availability at the time.

If an extension is made, the new departure date will also be the 15th or 31st of the month.

# Extra nights

Up to 3 additional nights can be requested outside the monthly period, subject to availability. These nights will be charged at the current daily rate.

# Changes of flat

In cases of technical or organizational necessity on the part of Vila (maintenance, repairs, conservation work, or reorganization), a change of apartment may be required. In these cases, you are asked to accept the proposed relocation.



# SERVICES



Reception  
24-hour security  
Supermarket  
Restaurants  
Laundry  
Wifi  
Copy shop



# SPACES

Soccer field

Street-basketball courts

Calistenia

Common room with  
cinema

Beach volleyball

Summer pool

Study rooms

Vilateca



# ACTIVITIES

**Activities** are organized for residents every week:

**FEBRER**  
EVENTS

DILLUNS	DIMARTS	DIMECRES	DIJOUS
2	3 Nit de dibuix - 20h	4 Nit de bingo musical - 20h	5 Nit de puzzles - 20h
9	10 Customitza la teva màscara de carnestoltes - 18h	11 Reunió inscripcions futbol- 19h	12 Recollida d'objectes Erasmus - 18h Patxanga carnestoltes- 19h
16 Vision board - 19h	17 First dates - 19h	18 Lliga futbol- 18h	19
23 Patxanga futbol- 18h	24 Taller de pots per a guardar menjar (decoupage) - 19h	25 Lliga futbol- 18h Taller DIY veles (petxina de mar) - 18:30h	26 Torneig d'escacs- 18h





## **CONTACT**



vila2@vilauniversitaria.com  
cristina.vioque@uab.cat  
<https://vilauniversitaria.uab.cat/>



93 581 71 37



**THANK YOU VERY  
MUCH FOR  
CHOOSING VILA  
UNIVERSITARIA**

UAB – UNIVERSITAT AUTÒNOMA DE BARCELONA

**UAB**



Vila Universit ria  
UAB CAMPUS

Universitat Aut noma  
de Barcelona

<https://vilauniversitaria.uab.cat/>